

Vermont College of Fine Arts  
MFA in Writing for Children & Young Adults  
Winter 2011

# *Schedule of Events*

## WORKSHOP LOCATIONS:

Cumyn/Fletcher	COLLEGE HALL 205
Kvasnosky	COLLEGE HALL 206
Jenkins	COLLEGE HALL 103
Leavitt	NOBLE LANDING LOUNGE
Bechard/Na	COLLEGE HALL 416
Krishnaswami/Larios	NOBLE READING ROOM
Kurtz/Williams-Garcia	COLLEGE HALL 403
Partridge/Wynne-Jones	NOBLE CONFERENCE ROOM
Darrow/Quattlebaum	NOBLE ANNEX I
Billingsley/Schubert	COLLEGE HALL 208
Booth/Tanaka	COLLEGE HALL 204



## FACULTY MEETING PLACES:

Margaret Bechard	College Hall 410
Franny Billingsley	Noble Reading Room
Coe Booth	Noble Lounge
Alan Cumyn	Dewey Lounge
Sharon Darrow	College Hall 205
Susan Fletcher	Noble Reading Room
Amanda Jenkins	Noble Landing Lounge
Uma Krishnaswami	College Hall 103
Jane Kurtz	College Hall 208
Laura Kvasnosky	College Hall Chapel
Julie Larios	College Hall 206
Martine Leavitt	College Hall 416
An Na	Noble Annex II
Betsy Partridge	Noble Lounge
Mary Quattlebaum	Noble Annex I
Leda Schubert	Serenity Suite – College Hall 401A
Shelley Tanaka	Noble Conference Room
Rita Williams-Garcia	Noble Landing Lounge
Tim Wynne-Jones	College Hall 204

## VCFA BOOKSTORE HOURS:

Located in College Hall 101. We have faculty, alumni, and student books, t-shirts, VCFA paraphernalia, snacks and more. We accept cash, personal checks, and credit cards.

Monday	January 10	6 pm – 9 pm
Tuesday	January 11	8-4
Wednesday	January 12	8-4
Thursday	January 13	8-4
Friday	January 14	8-4
Saturday	January 15	12-4
Sunday	January 16	10-2
Monday	January 17	8-4
Tuesday	January 18	8-4
Wednesday	January 19	8-5:30
Thursday	January 20	8-10

## GARY LIBRARY HOURS

Jan. 9-20

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>9</b> 10am-5pm	<b>10</b> 8am-6pm	<b>11</b> 8am-8pm	<b>12</b> 8am-6pm	<b>13</b> 8am-8pm	<b>14</b> 8am-5pm	<b>15</b> 12pm-5pm
<b>16</b> 12pm-5pm	<b>17</b> 8am-6pm	<b>18</b> 8am-6pm	<b>19</b> 8am-6pm	<b>20</b> 8am-6pm		

## YOGA SCHEDULE

HOURS:

January 11-19, 7 a.m. - 7:55 a.m.

(Additional hours upon request)

LOCATION: Alumni Gym (building w/ pillars between parking lot and Noble Hall)



## Sunday, January 9

5-6:45 PM	Dinner	Dewey Café
6:15-7:00 PM	Grad Assistants Meet w/ Program Staff	Dewey Lounge
7:00 PM	Informal Gathering for New Students with Melissa, Shannon & Grad Assistants	Dewey Lounge
7:30 PM	Grad Assistants meet w/ New Students	Dewey Lounge

## Monday, January 10

7:30-8:30 AM	Breakfast	Dewey Café
9:00-10:00	New Student Orientation with Grad Asst. and Staff (Non-academic question and answer session.)	College Hall 416
10:15-10:30	Campus Tour w/ Graduate Assistants	
10:15	New Faculty Orientation	College Hall 416
10:30-11:30	ALA Awards – Come watch as the winners are announced!	Noble Lounge
10:45-11:45	New Student Library Orientation (M-Z) Photo IDs – New Students (A-L)	Gary Library College Hall 204
12:00-1:00	Lunch (New Students sit w/ faculty at assigned seats)	Dewey Café
1:30-2:30	New Student Library Orientation (A-L) Photo IDs – New Students (M-Z)	Gary Library College Hall 204
3:00-3:45	<b>Welcome &amp; All Student Orientation</b>	College Hall Chapel
3:45-4:45	New Student Orientation with Faculty	College Hall Chapel
4:00-4:30	1/11 Graduates and PB panel tech orientation	Noble Conference Rm.
4:45-5:15	2 <sup>nd</sup> Semester Student Orientation 3 <sup>rd</sup> Semester Student Orientation 4 <sup>th</sup> Semester Student Orientation	Noble Annex I Noble Landing Lounge Noble Reading Rm.
5:30-6:30	Dinner	Dewey Café
5:30-6:30	4 <sup>th</sup> semester meeting over dinner grab a to-go container and gather at meeting location	Dewey Lounge
6:45-7:15	End-of-Semester Reviews <b>ALL Returning Students</b> meet w/ their July 2010 advisor at this time	Fac. Meeting Places
7:30-8:30	<b>Opening Night Lecture: Katherine Paterson</b>	College Hall Chapel
8:30	Reception & Signing	College Hall

## Tuesday, January 11

7:30-8:30 AM	Breakfast	Dewey Café
8:30–9:15	All Group photo & Class photos– <b>PLEASE DON'T BE LATE!!!</b> 8:30 All group 8:40 grads 8:45 picture book students (finishing and starting) 8:50 4 <sup>th</sup> semester 8:55 3 <sup>rd</sup> semester 9:00 2 <sup>nd</sup> semester 9:05 1 <sup>st</sup> semester	College Hall Chapel
9:30-10:30	Faculty Lecture: Laura Kvasnosky <i>Visual Pursuits</i>	College Hall Chapel
10:45-11:45	Faculty Lecture: Elizabeth Partridge <i>Writing Kick-Ass Nonfiction: Why Nonfiction Books are Sweeping the Awards</i>	College Hall Chapel
12:00-1:00	Lunch	Dewey Café
1:15-3:45	<b>WORKSHOPS (1)</b>	Classrooms
4:00-5:00	Faculty Lecture: Alan Cumyn <i>What Makes a Good Story II (And Final): Writing from your Core</i>	College Hall Chapel
5:15-5:45	End of Semester Reviews Manuscript Conferences w/ New Students	Fac. Meeting Places GA Meeting Places
5:45-6:45	Dinner	Dewey Café
5:45-6:45	Graduating class meeting over dinner grab a to-go container and gather in meeting location	Dewey Lounge
6:45-7:15	End of Semester Reviews Manuscript Conferences w/ New Students Margaret Bechard, Faculty Chair—Office Hours	Fac. Meeting Places GA Meeting Places College Hall 410
7:30-8:30	Faculty Readings: <b>Rita Williams-Garcia, Jane Kurtz, An Na, Susan Fletcher, Shelley Tanaka</b>	College Hall Chapel
8:30	Reception	College Hall Chapel
8:45	1 <sup>st</sup> Semester Readings 2 <sup>nd</sup> Semester Readings 3 <sup>rd</sup> Semester Readings	Noble Reading Rm. College Hall 416 Noble Lounge

## Wednesday, January 12

### \*\*\*Revision Day\*\*\*

7:30-8:30	Breakfast	Dewey Café
8:00-8:45	<b>REGISTRATION</b> —All Students Must Register Please bring unneeded internet sheets and/or \$10 cash or check per photo order. New & PB students 8:00 2 <sup>nd</sup> -4 <sup>th</sup> Semester 8:15 Grads 8:30	Wood Art Gallery
8:30-9:15	New Student Critical Writing Discussion	College Hall Chapel
8:45-9:15	End of Semester Reviews	Fac. Meeting Places
9:30-11:45	<b>WORKSHOPS (2)</b>	Classrooms
12:00-1:00	Lunch	Dewey Café
1:15-2:15	Faculty Lecture: Franny Billingsley <i>The 100,000 Word Tune-Up</i>	College Hall Chapel
2:30-3:30	Faculty Lecture: Mary Quattlebaum <i>Read it Again! Revising for Rhythm and Sound</i>	College Hall Chapel
3:45-4:30	Graduate Lectures: Winifred Conkling <i>Cleaning Up the Shitty First Draft: The Craft of Revision</i> Marsha Morrow <i>Three's a Character: An Approach To Writing Crowd Scenes</i>	Noble Lounge Noble Reading Rm.
4:45-5:45	Faculty Interviews – 1 <sup>st</sup> & 2 <sup>nd</sup> semester students Bechard, Billingsley, Booth, Cumyn Darrow, Fletcher, Jenkins, Wynne-Jones Na, Partridge, Kurtz, Kvasnosky Larios, Leavitt, Quattlebaum, Schubert Tanaka, Williams-Garcia, Krishnaswami	Noble Landing Lounge Noble Conference Rm. Noble Reading Rm. Noble Lounge Noble Annex I
4:45-5:45	Meeting for July 2011 Graduates with Program Staff	Dewey Lounge
5:45-6:45	Dinner	Dewey Café
5:45-6:45	3 <sup>rd</sup> semester meeting over dinner Grab a to-go container and gather in meeting location	Dewey Lounge
7:15-8:15	Faculty & Guest Readings: <b>Leda Schubert, Margaret Bechard, Julie Larios, David Macaulay</b>	Noble Lounge
8:15	Reception	Noble Lounge
8:30	2 <sup>nd</sup> Semester Readings 3 <sup>rd</sup> Semester Readings 4 <sup>th</sup> Semester Readings	College Hall 416 Noble Reading Rm. Noble Lounge

## Thursday, January 13

7:30-8:30 AM	Breakfast	Dewey Café
8:30-9:15	Eric Pinder <i>Animal Attraction: Engaging the Reader With Realistic Animal Characters</i> Kate Hosford <i>Returning to a Place of Wonder: Reconnecting with Poetry</i>	Noble Lounge  Noble Reading Rm.
9:30-10:30	Q&A/Presentation: <b>David Macaulay</b>	College Hall Chapel
10:45-11:45	Faculty Interviews – 3 <sup>rd</sup> & 4 <sup>th</sup> semester students Bechard, Billingsley, Booth, Cumyn Darrow, Fletcher, Jenkins, Wynne-Jones Na, Partridge, Kurtz, Kvasnosky Larios, Leavitt, Quattlebaum, Schubert Tanaka, Williams-Garcia, Krishnaswami	Noble Landing Lounge Noble Conference Rm. Noble Reading Rm. Noble Lounge Noble Annex I
10:45-11:45	Meeting for January 2011 Graduates	College Hall Chapel
12:00-1:00	Lunch	Dewey Café
12:00-1:00	Informal chat w/ <b>David Macaulay Group 1 (A-D)</b> Grab a to-go container and meet in Dewey Lounge	Dewey Lounge
1:15-3:30	<b>WORKSHOPS (3)</b>	Classrooms
3:45-4:15	Scholarship Awards Presentation	Noble Lounge
4:30-5:30	Graduate Readings: Winifred Conkling, Gayleen Rabakukk, Linda Robinson	Noble Lounge
5:45-6:45	Dinner	Dewey Café
5:45-6:45	2 <sup>nd</sup> semester meeting over dinner Grab a to-go container and gather in meeting location	Dewey Lounge
7:00-8:00	Faculty & Guest Readings: <b>Amanda Jenkins, Martine Leavitt, Uma Krishnaswami, Grace Lin</b>	College Hall Chapel
8:00-8:30	Reception/Portfolio Viewing/Book Signing	College Hall Chapel
8:30	Student Readings	Noble Lounge

## Friday, January 14

7:30-8:30	Breakfast	Dewey Café
8:30-9:15	Graduate Lectures: Meredith Davis <i>It's About Time: Understanding &amp; Manipulating Time to Strengthen your Novel</i> Cori McCarthy <i>Nuances in Naming</i>	Noble Lounge  Noble Reading Rm.
9:30-10:30	Faculty Lecture: An Na <i>Is The Book Always Better?</i>	College Hall Chapel
10:45-11:45	Faculty Lecture: Coe Booth <i>Zen and the Art of Getting Through the First Draft (Without Losing your Mind!)</i>	College Hall Chapel
12:00-1:00	Lunch Informal chat w/ <b>David Macaulay Group 2 (E-L)</b> Grab a to-go container and meet in Dewey Lounge	Dewey Café Dewey Lounge

**\*\*\* FACULTY PREFERENCE FORMS DUE BY 1:00\*\*\***

**Program Office, College Hall 4<sup>th</sup> Floor**

1:15-2:15	Q&A/Presentation: <b>Grace Lin</b>	College Hall Chapel
2:30-3:15	Graduate Lecture: Barbara Roberts <i>Beyond False Teeth And Canes: A Call for Change</i> <i>In The Representation of Grandparents in Picture Books</i>	Noble Lounge
3:30-4:30	Picture Book Panel <i>Picture This: A Grandmother, a Teacher and an Illustrator Walk Into a Book</i>	Noble Lounge
4:45-5:45	Panel Discussion- Grace Lin & David Macaulay Hosted by Laura Kvasnosky	Noble Lounge
3:30-5:00	Advisory Committee Meeting	Noble Landing Lounge
5:45-7:30	Faculty Meeting (over dinner)	Noble Landing Lounge
5:45-6:45	Dinner Informal chat w/ <b>David Macaulay Group 3 (M-Z)</b> Grab a to-go container and meet in Dewey Lounge	Dewey Café Dewey Lounge

6:30-7:30	Linen Exchange (Pick up fresh packet, take used linens in pillowcase to basement laundry area)	Dewey 1 <sup>st</sup> floor
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7:45-8:15	Faculty Readings: <b>Alan Cumyn, Sharon Darrow, Mary Quattlebaum</b>	College Hall Chapel
8:15	Reception	College Hall Chapel
8:30	Student Readings - Poetry	Noble Lounge



## Saturday, January 15

### Faculty Advisor Assignments Posted On Bulletin Boards in Noble and MFA Office

7:30-8:30	Breakfast	Dewey Café
8:45-9:30	Group Conferences w/Advisors All enrolled students meet w/ faculty during this time	Fac. Meeting Places
9:45-12:00	<b>WORKSHOPS (4)</b>	Classrooms
12:15-1:00	Lunch Faculty Meeting with Gary, Tom & Melissa Grab a to-go container and meet in Dewey Lounge	Dewey Café Dewey Lounge
1:30-2:30	Faculty Lecture: Jane Kurtz <i>Surprised (or Not) Across Several Children's Literature Genres</i>	College Hall Chapel
2:45-3:30	Graduate Lectures: Anne Westrick <i>Crafting Narrative Voices</i> Gayleen Rabakkuk <i>The Science of Emotions</i>	Noble Lounge Noble Reading Rm.
3:45-4:45	Graduate Readings: Mary Cronin, Tara Nickerson, Pam Watts	Noble Lounge
5:00-5:30	Meetings with Advisors	Fac. Meeting Places
5:45-6:45	Dinner	Dewey Café
5:45-6:45	1 <sup>st</sup> semester meeting over dinner Grab a to-go container and gather in meeting location	Dewey Lounge
7:00-8:00	Faculty Readings: <b>Franny Billingsley, Coe Booth, Laura Kvasnosky, Elizabeth Partridge, Tim Wynne-Jones</b>	College Hall Chapel
8:00	Reception	College Hall Chapel
9:00-Midnight	Dance/Party/Games	Noble Conf. Room

## Sunday, January 16

7:30-8:30	Breakfast	Dewey Café
<b>MORNING OFF</b>		
12:00-1:00	Lunch	Dewey Café
1:15-2:15	<b>Tobin Anderson</b> Lecture A Miniature Course on Literary Theory	College Hall Chapel
2:30-3:30	Graduate Assistant Readings Carol Brendler, Nicole Griffin, Jessica Leader, Jane LeGrow, Kekla Magoon & Trent Reedy	College Hall Chapel
3:45-4:45	Faculty Lecture: Shelley Tanaka <i>Books from Away: Considering Children's Writers around the World</i>	College Hall Chapel
5:00-5:30	Meetings with Advisors	Fac. Meeting Places
5:00-5:45	Margaret Bechard, Faculty Chair—Office Hours	College Hall 410
5:45-6:45	Dinner Tobin Anderson— 1 <sup>st</sup> seminar Grab a to-go container and meet in Dewey Lounge	Dewey Café Dewey Lounge
7:30-8:30	Graduate Readings: Kelly Barson, Marsha Morrow, Barbara Roberts	Noble Lounge
8:30	Reception	Noble Lounge
8:45	Student Readings	Noble Lounge

## Monday, January 17

7:30-8:30	Breakfast	Dewey Café
8:45-9:45	Faculty Lecture: Sharon Darrow <i>Teaching Writing</i>	College Hall Chapel
10:00-10:45	Graduate Lectures: Sarah Johnson <i>Who Am I? Character Roles &amp; Identity</i> Pam Watts <i>Mechanics of The Script: How To Write a Graphic Novel If You Can't Draw</i>	Noble Lounge Noble Conference Rm.
11:00-12:00	Meetings with advisors Margaret Bechard, Faculty Chair—Office Hours	Fac. Meeting Places College Hall 410
12:00-1:00	Lunch	Dewey Café
1:15-3:30	<b>WORKSHOPS (5)</b>	Classrooms
3:45-4:30	Graduate Lectures: Amy Emm <i>The Subtle Sentiment: Practical Strategies For Using Nuance to Depict Character Emotion</i> Linda Robinson <i>Airships &amp; Goggles &amp; Brass, Oh My!</i> <i>Prof. L. A. Robinson's Illuminating Guide to the Extraordinary World of YA Steampunk</i>	Noble Lounge Noble Reading Rm.
4:45-5:30	Scholarship Award Reading	Noble Lounge
5:45-6:45	Dinner Tobin Anderson – 2 <sup>nd</sup> seminar Grab a to-go container and meet in Dewey Lounge	Dewey Café Dewey Lounge
7:15-8:15	Graduate Readings: Abby Aguirre, Meredith Davis, Anne Westrick	Noble Lounge
8:15	Reception	Noble Lounge
8:30	Student Readings	Noble Lounge
8:30	Faculty Meeting	Noble Landing Lounge

## Tuesday, January 18

### Hunger Games Day *Three Perspectives, One Book*

7:30-8:30	Breakfast	Dewey Café
8:45-9:30	<i>What I Wish I Knew Before I Started</i> Q&A session for critical thesis students. Join the discussion with those who just completed the critical thesis for ideas on where to start, hear what they've learned, etc.	College Hall 416
9:45-10:30	Graduate Lectures: Tara Nickerson <i>The Sound of Silence: How the Elective Mute Character Can Impact Craft</i> Abby Aguirre <i>Making the Foreign Familiar: Writing Stories Set in Unique Places</i>	Noble Lounge Noble Reading Rm.
10:45-11:45	Faculty Lecture: Amanda Jenkins <i>The Dragon: A Discussion</i>	College Hall Chapel
12:00-1:00	Lunch	Dewey Café
1:15-2:15	Faculty Lecture: Tim Wynne-Jones <i>The Point of Surprise</i>	College Hall Chapel
2:30-3:30	Faculty Lecture: Rita Williams-Garcia <i>Sequels: The Continuing Storyline</i>	College Hall Chapel
3:45-4:30	Graduate Lectures: Mary Cronin <i>Crafting Resilient Characters: Three Essential Ingredients</i> Kelly Barson <i>Writing from Both Sides of the Brain</i>	Noble Lounge Noble Reading Rm.
4:45-5:30	Graduate Readings: Cori McCarthy, Eric Pinder	Noble Lounge
5:45-6:45	Dinner	Dewey Café
7:00-8:00	Graduate Readings: Amy Emm, Kate Hosford, Sarah Johnson	Noble Lounge
8:00	Reception	Noble Lounge
8:15	Student Readings	Noble Lounge

## Wednesday, January 19

7:30-8:15	Breakfast	Dewey Café
8:30-10:45	<b>WORKSHOPS (6)</b>	Classrooms
11:00-12:00	Faculty Lecture: Susan Fletcher <i>Echoes &amp; Mirrors: Powerful Patterns of Repetition</i>	Noble Lounge
12:00-1:00	Lunch	Dewey Café
1:15-2:00	Career Development Discussion <i>Work for Hire: Clearing Up the Confusion</i> Amanda Jenkins & Jane Kurtz	Noble Lounge

Please also see the Bursar if necessary before leaving campus (Kate Gustafson, College Hall 203).  
**\*\*\* Signed Study Plans and Residency Evaluations Due in to College Hall 4<sup>th</sup> floor by 2:30 PM\*\*\***

3:00		College Hall Chapel
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# Graduation



3:45-4:45	Reception	Wood Art Gallery
5:45-6:45	Dinner	Dewey Café

## Thursday, January 20

7:30-8:30	Breakfast	Dewey Café
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**Check out** time is 10 A.M. For extra time on campus please check with program staff.

Important: **Return linens** to the laundry room on the basement floor of your dormitory. Sheets and towels go into your pillowcase, please. **Room keys** go in the key box on the first floor of your dormitory.

*There is a \$10 charge to your student account for linens left in your room, and a \$75 charge if you do not return your dorm keys.*

# *Please Read This Important* **RESIDENCY INFORMATION**

*Please Note: Outside dorm doors should be kept locked and shut at all times. If you see an outside door propped open, please shut it. Thank you!*

**MFA Program Offices: College Hall Rooms 407 & 408**

**Intercampus phones** are located in the hallways and most entrances of each building. Use these phones to call offices on the Vermont College campus. You can also use these phones to dial emergency numbers listed below, and to make local calls or long distance calls using collect or calling card methods. Dial '9' to get out.

## **Important Phone Numbers:**

Ambulance, Fire Dept. or Montpelier Police..... **911**

Melissa Fisher, Program Director..... **8696**

Shannon Dixon, Assistant Director.....**8637**

Vermont College Facilities 24 hr radio..... **8888**

Facilities office..... **8732**

Stacy Theberge, Hospitality.....(802) 595-5044

Stacy's office is room 101 in College Hall, across from the bookstore

\*\*Please see the hospitality sheet in your packet for more info\*

*If you are using an off campus phone you must dial (802) 828 - then the extension for all campus numbers.*

**Medical Attention:** Central Vermont Hospital. (Phone: **802-371-4100**) Directions: Down E. State St. to the center of town at the traffic light. Turn left onto Main St.—go to the traffic light. Turn left onto Route 2. At the first light (there is a bridge on the left), bear right up Berlin St. (up a hill). Go to the top of the hill, past the apartments on the left, to an intersection with Fisher Rd. Take a left. The hospital is on the left.

If you get sick, please alert Melissa (x8696) or Shannon (x8637) if you are unable to find a ride to the hospital. Be sure to alert a classmate, someone who can check in with you, if you're not feeling well.

**A first aid kit** is available in Shannon's office in College Hall (408), with bandages, ointments, etc., for use as needed.

**Smoking:** There is NO SMOKING INDOORS. Please smoke outside only and move 15 feet away from the entrances to buildings. **You must take this seriously – violators may be removed from campus by the program or Facilities.**

**Alcohol:** Under no circumstances will any underage drinking be tolerated on the VCFA campus. During campus functions only alcohol which is provided at the function can be consumed. Consumption of alcohol out-of-door on the campus is not permitted.

**Parking:** Temporary parking permits have been sent by email (or can be picked up in the MFA offices) which need to be displayed in your car. Parking is available in the lot beside Alumni Gym, or behind Noble and Gary Library; if those lots are full you can park in the lot behind Schulmaier Hall. **Do not park in reserved spaces for Facilities, Staff (including the small lot in front of College Hall) or behind Dewey hall. Because it is winter, there is an overnight parking ban on the street. Cars parked overnight will be ticketed or towed.**

## Dorms / Wellness / Amenities

**Keys:** Your key ring has a key to the dormitory and a key to your dorm room. Keep your keys with you at all times to avoid having Facilities come to unlock your dorm room (\$5 charge). There is a considerable fine for lost keys that are not returned before you leave.

### **Dormitory Phone Numbers:**

**Dewey:** 1<sup>st</sup> floor pay phone 802-229-9052 (college ext. 828-8871); 2<sup>nd</sup> floor pay phones 802-229-9032 and 802-229-9055 (college ext. 828-8872); 3<sup>rd</sup> floor college ext. 828-8873.

**Noble:** 1<sup>st</sup> floor pay phone 802-229-9087; 2<sup>nd</sup> floor pay phones 802-828-8861; 3<sup>rd</sup> floor 802-828-8859.

Please take messages for each other and refrain from taking or making calls after 10:00 PM, so the phones don't disturb people who are sleeping.

**Refrigerators and Coin Operated Laundry Facilities:** Located in the basement of each dorm room for your use. Soda machines are in Bishop Hatch, Noble, the basement of College Hall, and the Dewey entrance area.

**Change machine:** will change one dollar bills, located in the Gary Library.

**Videos:** We have a small library of movies on video in College Hall 413. Please sign them in and out in the notebook. TVs and VCRs are located in Dewey Lounge, Noble Reading Room, and College Hall 416. (Noble Reading Room and Dewey Lounge TVs also are hooked up to cable and receive a limited number of stations.)

**Water/Coffee:** Water is available in some soda machines; also, **in the kitchenettes off Dewey Lounge and Noble Annex, the tap is filtered water—you may fill up water bottles here (please do not fill water bottles in the dining room).** For coffee, we have a large coffeemaker, which is on the table in Noble Lounge (along with coffee and cups). Please feel free to make coffee anytime; help out, too, by cleaning out the coffeemaker and turning it off at night. Keurig cups are now for sale in the bookstore, and you'll find Keurig machines around campus.

**Fitness Center:** First in Fitness offers reduced memberships to our students and faculty. It's within walking distance and has many options, including showers, sauna, and an excellent massage therapist. (Massage is a separate fee.) They also have exercise classes. For information, call 223-1348.

**Extra days on campus:** There is an additional charge per night for use of the dorm rooms during days that are not part of the scheduled residency. Please contact Shannon (x8637) about this. There are exceptions to the charge if you need to stay in a dorm room after the residency due to inclement weather or flight cancellations.

**Check Out:** When you check out, **be sure to return your key** in the key drop box in your dormitory. **Put your sheets and towels into the pillowcase and deposit them in the laundry bin.** There is a charge to your student account for linens left in your room. Thank you.

### **OF EXTREME IMPORTANCE**

Please refrain from burning incense, candles, etc., in the dormitories. The smoke detectors have recently been adjusted and are very sensitive to heat and smoke. If the fire alarm goes off in a building, evacuate to the front lawn no matter what time it goes off, even if you believe it's a false alarm.

**Lending Library and Thesis Room (College Hall 403):** A list of critical theses is available here and the collection can be perused in this room during regular office hours, 8-4:30 (**please do not remove this list from the room or copy it!**). We have a small lending library of books in College Hall 403 (the Maggie Valentine and Kinereth Gensler Memorial Collection); titles may be borrowed during the residency and/or semester and returned when you're done with them. Books must be signed out and taken care of! The Sign Out notebook is on the table in 403.

**Copy machines:** For student use at \$.10 per copy located in the Gary Library. Copying can also be done downtown at Capital Copy (on State Street).

**Computers:** The Stone Science Computer Lab has PCs, Macs, and laser printers. *Microsoft Word is the word processing format on the computers. Please note that WordPerfect is not available.* Study Plan forms are available on the program website. The lab is generally open until 11:00 PM. If you need the lab and find it closed, call Facilities (8888) for access (student ID needed after hours). **No food or drink is permitted in the computer lab!**

**Mail and Messages:** Mail is delivered Monday–Friday.

- Student mail will be on the table on the 4<sup>th</sup> floor of College Hall. The best time to check for new mail is anytime after lunch.
- Messages between the office and students can be left and retrieved on the table on the 4<sup>th</sup> floor of College Hall or on the office bulletin board.
- Faculty mailboxes are also located in the hallway of College Hall 4<sup>th</sup> Floor.
- **To receive mail**, have it addressed to yourself at the following address: Vermont College of Fine Arts, MFA in Writing for Children & Young Adults, 36 College Street, Montpelier, VT, 05602.
- **Outgoing Mail:** All outgoing mail leaves from the Mail Room located in the VC Bookstore (College Hall 101)

**FAX** You can receive a fax at: 802-828-8649, and we will put it on the mail table for you. Please be sure to have faxes sent with a cover sheet indicating that you are with the MFA in Writing for Children & Young Adults program.

**Fed-Ex, UPS**, packages and other **express mail** services have the same address as for regular mail: Vermont College of Fine Arts, MFA in Writing for Children & Young Adults, 36 College St., Montpelier, VT, 05602.

## Academic Requirements/Notes

- You must attend a minimum of **eight lectures** during the residency.
- By the deadline published in the schedule, you must submit a completed **study plan**, signed by your advisor; the **residency evaluation must be completed online by January 27**. You can use the study plan forms directly from the Stone Science computers and print them out right in the lab. Residency evaluations must be completed on your own computer. Paper copies of study plan forms and residency evaluation guidelines are also in the magazine rack in College Hall, 4<sup>th</sup> floor.
- **Continuing Students:** Advisor evaluations can be picked up from Shannon.
- Sign up to read at Student Readings; see schedule for designated nights. A Graduate Assistant will coordinate the schedule. Look for the sign-up sheet on the Noble bulletin board.

**Schedule Changes:** Check the bulletin board on the 4<sup>th</sup> floor of College Hall *each day* for changes to the schedule or important announcements. Changes and notices are also announced at evening Student Readings.

## Airline and Transportation Information

**Airline Departure Information:** If you have time before your flight and want to go into Burlington to shop or eat, city buses leave from the airport and run into downtown Burlington at 6 minutes past the hour and 36 minutes past the hour. The buses return to the airport, leaving from Cherry Street (in Burlington), at quarter past the hour and quarter of the hour. See their Web site for more information: <http://www.cctaride.org/>.

Be sure to check your airline/flight information.

**Airline Phone Numbers:**

American: 800-433-7300; Continental: 800-523-3273; Jet Blue: 800-538-2583; United Air: 800-241-6522; US Air: 800-428-4322.

Burlington Airport Ground Transportation: 802-863-1889.

**TO ARRANGE SHUTTLE TRANSPORTATION BACK TO THE AIRPORT, PLEASE CALL VERMONT TOUR & CHARTER AHEAD OF TIME to arrange a shared ride: 802-734-1293 OR [www.vermonttourandcharter.com/vcwritersforchildren](http://www.vermonttourandcharter.com/vcwritersforchildren)**

**Local Transportation:**

Everywhere Taxi: 802-238-4121

Payless Taxi: 476-4097

Enterprise Rent-a-Car 479-5400 (local); 800-736-8222 (nationwide)

Burlington Airport 802-863-5500